



*A new job opportunity as:*

## **INFRA AND CONTRACTS OFFICER**

**Salary: £36,250**

**Civil Service C2 Grade Equivalent**

Applications are invited for the full time post of Infra and Contracts Officer, Army Sport Control Board. The Infra & Contracts Officer will be required to; initiate staff sports infrastructure business cases to meet new infrastructure requirements, as well as develop and maintain information on sporting infrastructure and sports leases. They will support sports officers and external HQs in the development of future facilities, through the complete procurement cycle. They will also be the focus for facilities and contract management within HQ ASCB, liaising closely with Aldershot Garrison, Regional Command and contractors, to ensure the HQ ASCB and sport officers are supported in delivering Army Sport.

**Educated to degree (civil/construction engineering or Garrison Engineer) standard would be beneficial but most important is appropriate experience of Army and Defence (DIO) infrastructure delivery, especially in Infrastructure and Contract Management planning, delivery and funding processes and procedures, which is essential. The applicant will have experience in planning and running large infrastructure projects and experience in facilities and contract management. The post requires strong co-ordination and communication skills together with proven knowledge of dealing with Army infrastructure requirements and contract design and delivery. A background in managing projects would be beneficial as well as a rounded knowledge of enabling activities.**

In return, we offer excellent working conditions, a friendly and lively working environment, a generous leave entitlement, access to excellent sports facilities and even free car parking! Although employed as a Crown Servant, the post is bi-analogous to the Civil Service and commands the same salary grading, plus participation in the Civil Service pension scheme.

A full job description is available from our dedicated website: [www.armysportcontrolboard.org](http://www.armysportcontrolboard.org)

CV's to: [jgoodliff@ascb.uk.com](mailto:jgoodliff@ascb.uk.com)

**Closing Date: 18<sup>th</sup> September 2020**

**Interviews: 8<sup>th</sup> October 2020**